

First Christian Church Disciples of Christ, Georgetown, KY  
Board Meeting Minutes  
May 17, 2018

1. Present- Gary Kincaid, chair, Rev. Molly Smothers, Cathy Culbertson, Wilson Dickinson, Pauline Kincaid, Anna Jones, Jo Turley, Judy Smith, Kathy Nippert, Eric Dedrick, Stan Hankins, Phil Logsdon, Barb Southworth (phone)
2. Meeting opened with prayer. Minutes of previous meeting were reviewed. Motion to accept by Judy, second by Wilson. Approved.
3. Elizabeth Place report was read. There have been updates to the facility, have a cottage industry making candles to help support the programs, are still in need of volunteers. There's an upcoming event for donations on May 22. The name of the facility will change to Elizabeth's Village (legally will remain Scott County Hospitality House). Gary noted that the lease will be up in July and that there were changes made which will require board approval once completed. This entailed a review every 3 years rather than automatic renewal. In addition, they have asked for smoking to be permitted outside in the patio area. The board indicated that this had already been approved and should not be an issue going forward.
4. Treasurer report-Anna shared the financial report indicating that we are on track with giving and spending and maintaining a stable balance. Jo made a motion to accept report, Kathy N. seconded. Motion passed.
5. Minister's report- Pastor Molly shared that attendance remains between 97-110. There have been changes to how nursery workers and deacons sign up for serving, which should help with dependability. The calendar is being sent out for shorter periods of time so members can sign up according to what fits their schedule best. Pastor will be on vacation May 21-June 3; pulpit is covered with guests. Kathy N. is covering the office while Teresa is out of town as well. She reported that the youth director (and Jessi) is planning 2-3 activities during the summer along with a mission trip toward the end of July. She reported also Dr. Bell has requested to temporarily use the church sanctuary for piano lessons. Molly added that there should be a second adult present when he is teaching. Pauline moved to approve; Anna seconded the motion. Motion passed.
6. Old Business- Gary reported that the gathering area updates are progressing steadily.
7. New Business-
  - A. Finance Committee- Judy reported that the endowment funds are growing. A brochure has been developed to educate members about this

program. They have invited Michael McKinley, an attorney specializing in elder law, will provide an information session in August on estate planning which will dovetail with Molly's recent sessions.

- B. VBS- Molly indicated that after checking with a couple of individuals it was determined that there will not be a VBS this year.
- C. Administrative Committee- Barb reported that a search group is being pulled together to begin replacing the choir director position now that Michael has resigned. There will be members of the choir and Dr. Bell involved in the process. The group is planning to meet within the next 2 weeks and hopefully will progress smoothly. In addition, having been involved in the nursery updates, the committee is drafting nursery procedures to ensure safe, consistent practices. They are also working on a fire safety procedure and updates to the personnel handbook. These should be ready for the next board meeting.

- 8. The meeting closed with prayer. Next meeting is Sept. 20, 2018 at 6pm. The board will be notified if a called meeting is needed in July.

Barb Southworth  
Secretary

**First Christian Church**  
**Balance Sheet**  
As of August 31, 2018

	Aug 31, 18
<b>ASSETS</b>	
Current Assets	
Checking/Savings	115,037.50
Total Current Assets	115,037.50
Other Assets	
Investments	
Swope Window Washing Fund	22,120.56
Total Investments	22,120.56
Total Other Assets	22,120.56
<b>TOTAL ASSETS</b>	<b>137,158.06</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Taxes Payable	
Federal Taxes Payable	580.00
FICA Taxes Payable	551.32
Medicare Taxes Payable	128.92
State Taxes Payable	354.40
Total Payroll Taxes Payable	1,594.64
Local Taxes Payable	
City Taxes Payable	84.12
County Taxes Payable	84.12
School Taxes Payable	31.00
Total Local Taxes Payable	199.24
Pass-Thru Contributions	
Flowers For Portico	50.00
Family Cross Project	67.00
John Culbertston Gift	14.62
Amen House	357.00
Easter Lilies	23.25
Poinsettias	-49.00
The Gathering Place	184.29
Total Pass-Thru Contributions	647.16
Wedding Deposit	300.00
Total Other Current Liabilities	2,741.04
Total Current Liabilities	2,741.04
Total Liabilities	2,741.04
Equity	
Equity	19,258.01
Fund Balance	48,380.04
Temp. Restricted Funds	
Berevment	436.05
Children's Ministry	558.36
Childrens Worship Wonder	466.08
DWF	280.78
Evangelism	16.87
Interest Income	127.28
Library	415.14
Memorial-General	3,405.89
Memorial-Smith	225.94
Nursery	1.88
Organ Fund	2,881.00
Outreach-Scholarship	11,442.05
Outreach-Uncommitted	465.81
Property Contingency	10,302.33
Redness Center	15,718.57
Refugee Ministry	988.59
Sabbatical	516.89
Sound System	612.67
Window Washing	88.01
Youth	3,343.32
Total Temp. Restricted Funds	52,311.51
Perm. Restricted Funds	22,120.56
Net Income	-7,853.10
Total Equity	134,417.02
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>137,158.06</b>

**First Christian Church  
Profit & Loss Budget Performance**

Accrual Basis

January through August 2018

	Jan - Aug 18	Budget	Jan - Aug 18	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>Pledged Contributions</b>					
Tithes/Offerings	123,328.00	134,234.64	123,328.00	134,234.64	201,352.00
Pledged Contributions - Other	1,135.00		1,135.00		
<b>Total Pledged Contributions</b>	<b>124,463.00</b>	<b>134,234.64</b>	<b>124,463.00</b>	<b>134,234.64</b>	<b>201,352.00</b>
<b>Unpledged Contributions</b>					
Offering-Unpledged	15,919.00	9,349.28	15,919.00	9,349.28	14,024.00
Loose Offering-Cash	3,089.00	12,733.28	3,089.00	12,733.28	19,100.00
Kroger Card Rewards	622.49	600.00	622.49	600.00	1,200.00
Rental Income	0.00	133.28	0.00	133.28	200.00
Outreach Designated Offerings	7,183.59	6,866.64	7,183.59	6,866.64	10,000.00
<b>Total Unpledged Contributions</b>	<b>26,794.08</b>	<b>29,482.48</b>	<b>26,794.08</b>	<b>29,482.48</b>	<b>44,524.00</b>
<b>Transfer of Restricted Funds</b>					
DWF Release	925.13		925.13		
Memorial Fund Release-General	5,249.31		5,249.31		
Youth Group Release	3,273.81		3,273.81		
<b>Total Transfer of Restricted Funds</b>	<b>9,448.25</b>		<b>9,448.25</b>		
<b>Total Income</b>	<b>160,705.33</b>	<b>163,717.12</b>	<b>160,705.33</b>	<b>163,717.12</b>	<b>245,876.00</b>
<b>Expense</b>					
<b>Community Outreach</b>					
Amen House Outreach	1,177.07	819.28	1,177.07	819.28	1,229.00
The Gathering Place Outreach	150.00	400.00	150.00	400.00	600.00
Disciples Mission Fund	1,200.00	1,200.00	1,200.00	1,200.00	2,400.00
Christian Care Community	0.00	0.00	0.00	0.00	400.00
Cane Ridge Preservation	0.00	0.00	0.00	0.00	300.00
Camp Wo-Kon-Da-Ho Capital	0.00	0.00	0.00	0.00	250.00
Mission Trip Fund	0.00	166.64	0.00	166.64	250.00
Designated Outreach Giving	5,856.52	6,666.66	5,856.52	6,666.66	10,000.00
<b>Total Community Outreach</b>	<b>8,383.59</b>	<b>9,252.58</b>	<b>8,383.59</b>	<b>9,252.58</b>	<b>15,429.00</b>
<b>Worship</b>					
Communion Supplies	210.83	200.00	210.83	200.00	300.00
Seasonal Programs	95.74	0.00	95.74	0.00	100.00
Guest Speakers	400.00	333.32	400.00	333.32	500.00
Candles/Supplies	113.67	66.66	113.67	66.66	100.00
<b>Total Worship</b>	<b>820.24</b>	<b>599.98</b>	<b>820.24</b>	<b>599.98</b>	<b>1,000.00</b>
<b>Music</b>					
Miscellaneous Supplies	0.00	33.28	0.00	33.28	50.00
Choir Robe Cleaning	0.00	170.00	0.00	170.00	170.00
Accompanist Sheet Music	0.00	66.66	0.00	66.66	100.00
Adult Choir Music	0.00	200.00	0.00	200.00	300.00
Guest Artists	1,024.00	1,333.32	1,024.00	1,333.32	2,000.00
Piano & Organ Service	1,178.00	333.32	1,178.00	333.32	500.00
<b>Total Music</b>	<b>2,202.00</b>	<b>2,136.58</b>	<b>2,202.00</b>	<b>2,136.58</b>	<b>3,120.00</b>
<b>Education</b>					
<b>Sunday School Materials</b>					
Adult Sunday School	0.00	166.64	0.00	166.64	250.00
Children Sunday School	209.59	333.28	209.59	333.28	500.00
Youth Sunday School	38.99	166.64	38.99	166.64	250.00
<b>Total Sunday School Materials</b>	<b>248.55</b>	<b>666.56</b>	<b>248.55</b>	<b>666.56</b>	<b>1,000.00</b>
Vacation Bible School	0.00	500.00	0.00	500.00	500.00
Leadership Training	0.00	66.64	0.00	66.64	100.00
Childrens Expenses	223.86	333.28	223.86	333.28	500.00
Youth Expenses	131.44	333.28	131.44	333.28	500.00
Youth-United	3,273.81		3,273.81		
Nursery Supplies	0.00	133.28	0.00	133.28	200.00
Seasonal Events	18.00	100.00	18.00	100.00	200.00
Children's Worship & Wonder	0.00	200.00	0.00	200.00	300.00
Stewardship & Evangelism					
Green Choice Supplies	0.00	333.28	0.00	333.28	500.00
Endowment Education	86.98	333.28	86.98	333.28	500.00
Networking	0.00	333.28	0.00	333.28	500.00
Advertising/Website Support	276.58	500.00	276.58	500.00	750.00
Materials & Supplies	0.00	200.00	0.00	200.00	300.00
Stewardship Education	0.00	166.64	0.00	166.64	250.00
<b>Total Stewardship &amp; Evangelism</b>	<b>383.54</b>	<b>1,866.48</b>	<b>383.54</b>	<b>1,866.48</b>	<b>2,800.00</b>
<b>Total Education</b>	<b>4,259.20</b>	<b>4,199.52</b>	<b>4,259.20</b>	<b>4,199.52</b>	<b>6,100.00</b>
<b>Property</b>					
Carpet/Furniture-United	5,249.31		5,249.31		
Electric	13,600.84	12,868.64	13,600.84	12,868.64	19,000.00
Gas	9,518.36	6,280.00	9,518.36	6,280.00	10,000.00
Inspections and Maintenance	2,754.57	6,666.64	2,754.57	6,666.64	10,000.00
Insurance Expense	4,881.00	4,881.00	4,881.00	4,881.00	6,508.00
Janitorial Supplies	201.40	666.64	201.40	666.64	1,000.00
Property Contingency Fund	3,823.09	5,073.28	3,823.09	5,073.28	7,810.00
Telephone Expense	1,787.57	1,600.00	1,787.57	1,600.00	2,400.00
Water	871.72	286.64	871.72	286.64	400.00
Window Washing	-523.51	600.00	-523.51	600.00	600.00
<b>Total Property</b>	<b>42,164.35</b>	<b>38,700.84</b>	<b>42,164.35</b>	<b>38,700.84</b>	<b>67,516.00</b>
<b>Fellowship</b>					
DWF - United	925.13		925.13		
Deacons Study Materials	0.00	66.64	0.00	66.64	100.00
DWF Supplies	0.00	33.28	0.00	33.28	50.00
Elder's Retreat	0.00	166.64	0.00	166.64	250.00
Special Events	201.62	350.00	201.62	350.00	950.00
<b>Total Fellowship</b>	<b>1,126.75</b>	<b>616.56</b>	<b>1,126.75</b>	<b>616.56</b>	<b>1,350.00</b>

**First Christian Church  
Profit & Loss Budget Performance**

January through August 2018

	Jan - Aug 18	Budget	Jan - Aug 18	YTD Budget	Annual Budget
<b>Member Services</b>					
Bereavement	0.00	333.28	0.00	333.28	500.00
Kentucky Christian Publication	114.00	120.00	114.00	120.00	120.00
How Life Celebration	0.00	50.00	0.00	50.00	75.00
Secret Place Publication	0.00	75.00	0.00	75.00	75.00
<b>Total Member Services</b>	<b>114.00</b>	<b>578.28</b>	<b>114.00</b>	<b>578.28</b>	<b>770.00</b>
<b>Staff Salaries</b>					
Senior Minister Salary					
Housing Allowance	8,000.00	8,000.00	8,000.00	8,000.00	12,000.00
Senior Minister Salary - Other	28,668.72	28,668.64	28,668.72	28,668.64	43,000.00
<b>Total Senior Minister Salary</b>	<b>36,668.72</b>	<b>36,668.64</b>	<b>36,668.72</b>	<b>36,668.64</b>	<b>55,000.00</b>
Admin/Accountant	14,144.00	14,144.00	14,144.00	14,144.00	21,216.00
Maintenance	10,818.60	10,848.00	10,818.60	10,848.00	15,972.00
Youth Director	6,933.28	6,933.32	6,933.28	6,933.32	10,400.00
Choir Director	5,282.75	7,684.00	5,282.75	7,684.00	11,526.00
<b>Other Salaries</b>					
Organist	7,109.40	7,109.40	7,109.40	7,109.40	10,873.20
Nursery Attendant	1,533.20	1,912.00	1,533.20	1,912.00	2,868.00
Webmaster	600.00	800.00	600.00	800.00	1,200.00
<b>Total Other Salaries</b>	<b>9,442.60</b>	<b>9,821.40</b>	<b>9,442.60</b>	<b>9,821.40</b>	<b>14,941.20</b>
<b>Total Staff Salaries</b>	<b>83,287.95</b>	<b>85,897.36</b>	<b>83,287.95</b>	<b>85,897.36</b>	<b>129,055.20</b>
<b>Administrative Expenses</b>					
Staff Vacation Coverage	150.00	733.36	150.00	733.36	1,100.00
Senior Minister Admin					
Auto Allowance	1,600.00	1,600.00	1,600.00	1,600.00	2,400.00
Continuing Education	288.90	686.68	288.90	686.68	1,000.00
Health Insurance	3,200.00	3,200.00	3,200.00	3,200.00	4,800.00
Pension	5,133.44	5,133.32	5,133.44	5,133.32	7,700.00
<b>Total Senior Minister Admin</b>	<b>10,232.34</b>	<b>10,599.98</b>	<b>10,232.34</b>	<b>10,599.98</b>	<b>15,900.00</b>
<b>Other Allowances</b>					
Choir Director Allowance	200.00		200.00		
Youth Dir. Cont. Ed.	0.00	333.28	0.00	333.28	500.00
Auto Allowance	150.00	200.00	150.00	200.00	300.00
Volunteer Auto Allowance	150.00	200.00	150.00	200.00	300.00
<b>Total Other Allowances</b>	<b>500.00</b>	<b>733.28</b>	<b>500.00</b>	<b>733.28</b>	<b>1,100.00</b>
Workers Comp Insurance	871.00	666.65	871.00	666.65	1,000.00
Travel/Meals/Housing/Registr	0.00	533.32	0.00	533.32	800.00
Child Protection Fund	0.00	100.00	0.00	100.00	150.00
Search Committee Fund	0.00	0.00	0.00	0.00	0.00
<b>Office Expense</b>					
Bank Fees (Paypa/Square)	16.00	100.00	16.00	100.00	150.00
Computer and Software Expenses	174.88	333.32	174.88	333.32	500.00
Office Supplies	793.73	1,000.00	793.73	1,000.00	1,500.00
Postage and Delivery	302.59	333.32	302.59	333.32	500.00
Service Contracts	3,282.78	3,000.00	3,282.78	3,000.00	4,500.00
<b>Total Office Expense</b>	<b>4,569.98</b>	<b>4,766.64</b>	<b>4,569.98</b>	<b>4,766.64</b>	<b>7,150.00</b>
<b>Payroll Tax Expense</b>					
FICA Tax-Employer	2,305.20	2,430.00	2,305.20	2,430.00	3,645.00
Medicare Tax-Employer	539.03	792.65	539.03	792.65	1,189.00
<b>Total Payroll Tax Expense</b>	<b>2,844.23</b>	<b>3,222.65</b>	<b>2,844.23</b>	<b>3,222.65</b>	<b>4,834.00</b>
<b>Total Administrative Expenses</b>	<b>19,267.55</b>	<b>21,355.90</b>	<b>19,267.55</b>	<b>21,355.90</b>	<b>32,034.00</b>
<b>Total Expense</b>	<b>161,625.63</b>	<b>183,337.60</b>	<b>161,625.63</b>	<b>183,337.60</b>	<b>246,376.20</b>
<b>Net Ordinary Income</b>	<b>-920.30</b>	<b>379.52</b>	<b>-920.30</b>	<b>379.52</b>	<b>-500.20</b>
<b>Other Income/Expense</b>					
Other Income					
Contributions for Future Pd	2,815.45		2,815.45		
<b>Total Other Income</b>	<b>2,815.45</b>		<b>2,815.45</b>		
<b>Other Expense</b>					
Restricted Funds Released	9,548.25		9,548.25		
<b>Total Other Expense</b>	<b>9,548.25</b>		<b>9,548.25</b>		
<b>Net Other Income</b>	<b>-6,732.80</b>		<b>-6,732.80</b>		
<b>Net Income</b>	<b>-7,653.10</b>	<b>379.52</b>	<b>-7,653.10</b>	<b>379.52</b>	<b>-500.20</b>